



Introducing Aline Pay by ADP<sup>SM</sup>

# The shortest distance between you and electronic pay.

## What is Aline Pay by ADP<sup>SM</sup>?

Aline Pay by ADP<sup>SM</sup> is a single-source solution for businesses that want to move their employees toward 100 percent electronic pay. The Aline Pay solution includes what you need to help reduce the cost and operational inefficiencies of payroll administration, including:

- Designed to be a 50 state compliant electronic pay solution
- Innovative wage funding and distribution solution
- Flexible payment disbursement options
- Available electronic payment and W2 statements
- Alternative pay statement retrieval options include online, IVR and available print-on-demand devices
- Instant payment ability for terminations and other needs
- Employee self-serve functionality

## How Aline Pay by ADP may benefit your business

Aline Pay provides numerous benefits to employers, such as:

**Single solution**—One reliable resource with a single file process reduces the burden of managing multiple vendor processes and contingencies.

**Increased efficiency**—When you move to 100 percent electronic pay, your payroll department can focus on strategic tasks.

**Cost savings**—Electronic pay can help eliminate printing and distribution expenses:

- Top performers in electronic payroll distribution achieved a 90 percent distribution rate at a cost per employee of \$41.
- Companies with electronic payroll distribution of only 76 percent had a cost per employee of \$84.
- Companies with high employee participation in electronic payroll can cut their payroll processing costs by 50 percent.<sup>1,2</sup>

## Why ADP is the payroll leader

- Serves more than 550,000 clients around the globe
- Pays 1 in 6 U.S. workers and 31 million people worldwide
- Is one of only a handful of U.S. industrial companies to be AAA rated by both Standard and Poor's and Moody's
- Delivers world-class service resulting in more than 90 percent client retention and an average tenure of more than 10 years
- Ranked #1 in the Financial Data Services industry category in *Fortune* magazine's "World's Most Admired Companies" (2010)

1 The Hackett Group, Payroll Performance Study, 2009.

2 Payroll Association, Workforce Management and Payroll Performance Studies, 2010.

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### How Aline Pay by ADP<sup>SM</sup> benefits your employees

#### Flexible payroll disbursement options

Aline pay enables you to pay employees using a combination of:

- ADP full service direct deposit
- Aline Card by ADP<sup>SM</sup>
- Aline Check by ADP<sup>SM</sup>

These payment methods are best in class and provide accuracy, reliability and assurance that your employees will be paid on time, every time. And when your employees choose direct deposit or the Aline Card, your payroll disbursement becomes totally electronic. You'll save costs associated with multiple bank fees and vendor files by using our single file containing your bank, statement and card enrollment data (optional).

**Full service direct deposit**—Direct deposit eliminates the need for paper checks by electronically depositing payroll funds directly into your employees' bank accounts. You save time and cost by eliminating the need to prepare and reconcile checks in-house.

**Aline Card**—When employees choose the Aline Card, Aline Pay electronically loads funds onto a branded prepaid card so that they can access their money immediately on payday. There's no credit approval and no banking relationship needed to get an Aline Card. Once they have funds on their Aline Card, employees can:

- Withdraw cash from ATMs
- Get cash back at the point of sale
- Make purchases and pay bills
- Pay by check with Aline Check

**Aline Check**—With Aline Pay, employees also have the option to use the new Aline Check, a self-issued check, to receive their payroll funds or for those payments where cards are not accepted.

The Aline Card and Aline Check are especially attractive to businesses with employees who cannot or do not have a banking relationship. Here are just a few reasons why employees will welcome this electronic payday option:

**Reduces fees**—Employees may be paying high fees to cash their paychecks and pay bills every month, expenses they would save with an Aline Card or use of Aline Checks.

**Saves time**—Once they receive their paycheck, they may have to run around to different places and wait in line to cash it or purchase money orders or pay bills, a burden that's removed when they have an Aline Card.

**Provides more freedom**—With the Aline Card, employees know that their money is automatically deposited. They don't have to worry about how they'll get their paycheck on sick days or vacation days.

#### **Aline Pay by ADP helps your business move to electronic pay with more options and hands-on help**

Aline Pay by ADP includes key components that assist in easing the move to electronic pay for your business and your employees:

#### **iPay—Electronic statements and self-service**

While most payroll providers only allow online statements to be viewed by current employees, Aline Pay allows both active and former employees secure anytime access to their account information via the Internet. Employees can:

- View and update comprehensive salary information, including images of pay and earning statements, W-2 and W-4 forms and other related data
- Get IVR access to pay statements any time
- Take advantage of print-on-demand if offered by their employer

#### **Instant Payments**

- Handle termination pay and adjustments electronically

#### **Transition to electronic pay at your pace**

ADP will work with you to develop a customized payment strategy that allows your company to transition to electronic pay at your pace.

For more information about Aline Pay by ADP<sup>SM</sup>, contact your local ADP Representative or visit [www.adp.com/aline](http://www.adp.com/aline)

